

SECRET

SECRET

Approved For Release 2000/06/14 : CIA-RDP79-01590A000200140002-8

CIA TODAY AND TOMORROW

Wednesday, 5 November

Tuesday, 4 November

0900-0950

0900-0940

Image of the Agency --
CIA and the Press

25X1A

CIA Today

25X1A

Chief, Senior Seminar
Office of Training

Deputy Assistant to the
Director

1010-1100

1020-1120

Intelligence Production and
the Policy-Maker

Prospects for the Intel-
ligence Community

Paul V. Walsh
Associate Deputy
Director for
Intelligence

Lieutenant General
Samuel V. Wilson, USA
Deputy to the DCI
for the Intel-
ligence Community

1110-1200

1130-1230

An NIO View of the USSR

Science and Technology in CIA

25X1A

Assistant to the
National Intelligence
Officer for the USSR

Leslie Dirks
Carl E. Duckett
Deputy Director
for Science and
Technology - OD&E

1310-1400

1345-1445

A Present and Future Look at
Economic Intelligence

CIA and the Congress: The
Impact of the Current
Investigations

25X1A

25X1A

Deputy Director of
Economic Research

Legislative
Counsel

1410-1500

Film: "Who Owns the Seas?"

~~1515-1600~~

1530-1620

~~EEO in CIA: Where Do
We Stand? Where Are we
Going?~~

Intelligence and the Law of
the Sea

25X1A

Chief, Special
Research, Office of
Geographic and
Cartographic Research

~~Omega J.C. Ware
Director, Equal
Employment
Opportunity
Auditorium~~

We were forced to
end the program
early since the
DCI preempted the

SECRET

SECRET

SECRET

SECRET

Approved For Release 2000/06/14 : CIA-RDP79-01590A000200140002-8
Thursday, 6 November

0900-0950

Operations: New Targets,
Approaches

25X1A

[REDACTED]
Deputy Chief,
Soviet/East
European Division

1020-1110

The Operations Directorate

David Blee
William R. Nelson

A/Deputy Director
for Operations

1120-1220

-Film+ - "Sinai"-

EEO in CIA Omega Ware
1330-1430 (see Wed.)

Administrative Support
in CIA

John F. Blake
Deputy Director
for Administration

1440-1450
1500-1515

Course Review and Discussion
1455-1540
1515-1600

-CIA-Today-and Tomorrow:
Concluding Remarks
Film: "Sinai"

~~William E. Colby
Director of
Central Intel-
ligence~~

SECRET

CIA TODAY AND TOMORROW

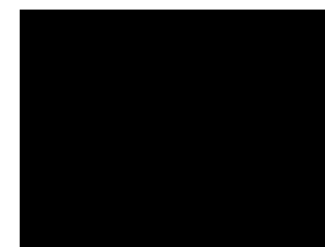
#1 - 76

4-6 November 1975
Headquarters Auditorium

The objective of the
course is to update
the participants on
recent developments
and future programs
in the Agency and
the Intelligence
Community

INTELLIGENCE INSTITUTE
OFFICE OF TRAINING

25X1A



Training Assistant

SECRET

E-2 IMPDET
CL by 058212

SECRET

CIA TODAY AND TOMORROW - Addendum
#1-76

(DDO employees and rotational assignees only)

Place: Auditorium except for Group B, as noted

Friday, 7 November 1975

0900-1130 Career Management Services

25X1A

Group A - Auditorium

Chief, Plans
Staff

Group B - Room 1 E 74

Chief, Manpower
and Support Branch

25X1A

1300-1400 The Newest Division:

25X1A

Division

1410-1500 Counterintelligence:
A New Look

Chief, Counter-
intelligence Staff

ILLEGIB

1530-1600 Concluding Remarks

David Blee
Associate Deputy
Director for
Operations

25X1A

25X1A

Handwritten note:
Mr. [redacted] says this title is inappropriate
[redacted] cons. [redacted] part of the CS and has
only rejoined it.

SECRET

E-2 IMPDET
CL by: 058212

Memorandum

TO : Training Officers

DATE: 14 Nov. 1975

FROM : OTR/CIA Today & Tomorrow Course Chairman

SUBJECT: Training Reports for CIA: Today and Tomorrow

1. Because of the large numbers involved in CIA: Today and Tomorrow, OTR will no longer provide the usual Training Reports for this course. Instead, we have stamped each applicant's Form 73 "Course Completed" and have sent it to the Office of Personnel for incorporation in his/her official file. Duplicates of the Form 73s of your enrollees are attached for your disposition.

2. We would like to use this opportunity to call your attention to the fact that, of the 300 employees who were registered as of 3 November for CIA: Today and Tomorrow #1-76, only 212 appeared for the course on opening day, 4 November. We are concerned that some of the employees may not have received notice of their registration in the course and would appreciate your checking to be sure this is not the case. With advance notice of cancellation, we could have accepted other applicants who were turned away because of the large enrollment.

[Redacted Signature]

Course Chairman

25X1A



5010-108

Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

25X1A

Approved For Release 2000/06/14 : CIA-RDP79-01590A000200140002-8

Next 15 Page(s) In Document Exempt

Approved For Release 2000/06/14 : CIA-RDP79-01590A000200140002-8

DDO/TRO 75/42
25 November 1975

MEMORANDUM FOR: All DDO Training Officers

SUBJECT : CIA Today and Tomorrow

1. At the last running of the CIA Today and Tomorrow Course there appeared to be some confusion among DDO employees as to whether they were admitted. As this course is held in the auditorium it will be very unlikely that it will ever be oversubscribed. Training Officers should counsel employees that once the Form 73 is forwarded they can assume they are enrolled and should plan to be at the first day of the course at 0830. Employees will receive no additional information that they are enrolled.

2. If circumstances make it impossible to attend the course, OTR should be so informed at extension 2452, Room 922 Chamber of Commerce Building.

3. The next running of the CIA Today and Tomorrow Course will be held 2 - 5 March 1976, with the registration deadline ten days prior to the beginning of the course.

*There is
clear the
failure of
so many
to show
up.*



DDO/TRO

STATINTL

cc: Course Chairman, CIA Today and Tomorrow

Administrative - Internal Use Only

16 October 1975

Approved For Release 2000/06/14 : CIA-RDP79-01590A000200140002-8

MEMORANDUM FOR: [REDACTED]

25X1A

Subject : CIA: Today and Tomorrow (4-6 November 1975)

The following are the presentations to CIA:Today and Tomorrow that we would like to have taped for NOC training purposes:

25X1A

Tuesday, 4 November

1110-1200 An NIO View of the USSR

[REDACTED]
Assist. to the NIO for USSR

1310 - 1400 A Present and Future Look
at Economic Intelligence

[REDACTED]
Deputy Director of
Economic Research

25X1A

Wednesday, 5 November

1130 - 1230 Science & Technology in CIA

Carl E. Duckett
Deputy Director for S&T

Thursday, 6 November

1020 - 1110 The Operations Directorate

William E. Nelson
Deputy Director for Operations

1515 - 1600 CIA:Today & Tomorrow

William E. Colby
DCI

All of the speakers above or their spokesmen have approved the
taping.

25X1A

WBP
[REDACTED]
II/ IMB

copy: [REDACTED]

AC/IMB

25X1A

Approved For Release 2000/06/14 : CIA-RDP79-01590A000200140002-8

DDO/TRO 75/34
29 September 1975

MEMORANDUM FOR: All DDO Training Officers

SUBJECT : Postponement of Next Running of
"CIA Today and Tomorrow"

1. The next running of "CIA Today and Tomorrow" scheduled for 21 - 24 October 1975 has been postponed to 4 - 7 November 1975 (the last day being for DDO participants only).

2. Please notify the enrollees from your components of this change. I am told by OTR that there are 88 D Careerists plus circa ten more Agency employees currently assigned to the DDO who are enrolled. If any of the employees in your component have to drop out because of the change or if you wish to enroll more people, please notify [REDACTED] OTR, extension 2320. STATINTL

[REDACTED]
Acting DDO Training Officer STATINTL

~~Administrative - Internal Use Only~~

UNCLASSIFIED CONFIDENTIAL SECRET

INTERNAL ROUTING SLIP

STATINTL

STATINTL

	NAME AND ADDRESS	DATE	INITIALS
1	[REDACTED]		LSH
2	926 C of C Bldg.		
3	[REDACTED]	1 Oct	RW
4	[REDACTED]		
5	[REDACTED]		
6	[REDACTED]		

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

STATINTL

FOLD HERE TO RETURN TO SENDER	
FROM: NAME, ADDRESS AND PHONE NO.	DATE
[REDACTED] 3 C 43 Hqrs.	10/1/75
UNCLASSIFIED	CONFIDENTIAL
	SECRET

FORM NO. 237 Use previous editions

GPO : 1974 O - 200-000

(40)

OTR SUMMARY COST WORKSHEET

Name of Course CIA: Today and Tomorrow ~~117~~ (#3-75)

Training Unit II/IMB Date 16 October 1975

	3-DAYS	4TH DAY
1. STUDENT HOURS	24	8
a. Scheduled time (hours as reflected in the course schedule.)	24 hours for 210	8 additional hours for 85 DDO's
b. Number of students (per class)	210	85
c. Total student hours (multiply a. and b.)		5,040 for 3 days 680 for 4th day 5,720 total

2. DOLLAR COSTS

a. Salary cost (not to exceed a 40-hour workweek unless overtime is paid)

(1) Lecture time 8.36

(2) Preparation and Review Time 50.19

(3) All other time 3196.22

(4) Total salary cost 3254.77

b. Overhead (amount equal to salary cost, same as line 2. a. 4.) 3254.77

c. Nonexpendable Items 0

d. Expendable materials 0

e. Rentals (directly related to cost) 0

f. Misc. (directly related cost) 0

g. Travel expenses 0

h. Total dollar cost 6509.54

\$1.14 / Student hour

CONFIDENTIAL
(When Filled In)

CONFIDENTIAL (when filled in)


Page 2

OTR MANPOWER COST WORKSHEET

Report of hours and salary for instructor, clerical, contractor (guest lecturer) time

Name of Course: CIA: Today and Tomorrow (P) (N 3-75)

Training Unit: II/IMB

Title Col. 1	Name Col. 2	Contract & Staff Hr. Rate Col. 3	Lecture Time		Preparation & Review Time		All other time		Total Cost Col. 10
			Hours Col. 4	Cost Col. 5	Hours Col. 6	Cost Col. 7	Hours Col. 8	Cost Col. 9	
C/Senior Seminar		16.73	.5	8.36	3.0	50.19	104.0	1737.92	1798.47
Briefing Officer		10.35	-	-	-	-	28.0	289.80	289.80
Instructor		8.93	-	-	-	-	24.0	214.32	214.32
Instructor		10.49	-	-	-	-	24.0	251.76	251.76
Training Assist.		5.78	-	-	-	-	118.0	676.14	676.14
Secretary		6.07	-	-	-	-	4.0	24.28	24.28
TOTALS	(enter hour totals in Col. 11; enter cost totals in Col. 12 and on page 1, line 2.a.[1-4])		.5	8.36	3.0	50.19	302.0	3196.22	3254.77
Instructor Hours Total		003.5	Lecture Time Cost Total (enter pg.1, line 2.a.1.)		\$ 8.36				
Support Hours Total		302.0	Preparation Review Time Cost Total (enter pg.1, line 2.a.2.)		50.19				
Contract Hours Total		0.0	All Other Time Cost Totals (enter pg.1, line 2.a.3.)		3196.22				
Col. 11			Total Salary Cost (enter pg.1, line 2.a.4.)		3254.77				

OTR COST MODEL WORKSHEET
Complete this worksheet for each course

Name of Course CIA Today and Tomorrow No. 3-74 (including
Training Unit II/IMB + II/SSB DDO's Fourth Day

1. STUDENT HOURS

a. Scheduled time (hours as reflected
in the course schedule.)

Three Days Fourth Day
18.5 + [6.5]

b. Number of students (per class)

235 [100]

c. Total student hours (multiply a. and b.)

4347.5 + [65]
4412.5

2. DOLLAR COSTS

a. Salary cost (not to exceed a 40-hour
workweek unless overtime is paid)

(1) Instruction 8.00

(2) Preparation 23.00

(3) Administration 4292.00

(4) Total salary 4323.00

b. Overhead (amount equal to salary cost,
same as line 2. a. 4.)

4323.00

c. Expendable materials

— 0 —

d. Rentals (directly related to cost)

— 0 —

e. Other (directly related cost)

— 0 —

f. Travel expenses

— 0 —

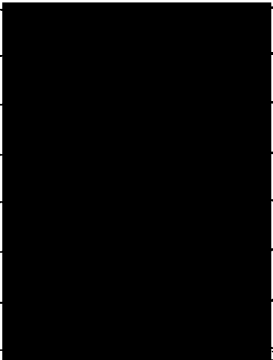

g. Total dollar cost

8646.00

ADMINISTRATIVE - INTERNAL USE ONLY

[1.95/hr]

Name of Course: *CIA Today and Tomorrow 1/2, 3-74*

Title	25X1A Name	Hourly Rate	Instruction		Preparation		Administration		Total Cost
			Hours	Cost	Hours	Cost	Hours	Cost	
Course Chairman		15.40	.5	8.00	1.5	23.00	80	1232.00	1262.00
Training Asst.		5.43	-	-	-	-	120	652.00	652.00
Staff		14.33	-	-	-	-	80	1150.00	1150.00
Staff		8.23	-	-	-	-	32	263.00	263.00
Training Asst.		3.87	-	-	-	-	24	93.00	93.00
			.5	8.00	1.5	23.00	326	3345.00	3421.00
Course Chairman		16.31	-	-	-	-	40	652.00	652.00
Training Asst.		5.75	-	-	-	-	32	184.00	184.00
Staff		8.23	-	-	-	-	8	66.00	66.00
							50	902.00	902.00
				8.00		23.00		4292.00	4322.00

Instructor Hours Total 242
 Clerical Hours Total 176
 Guest Lecturer Hours Total - 0 -
 Training Unit: II/IMS + II/SSB

Instruction Cost Total (enter on 2.a.1.) 8.00
 Preparation Cost Total (enter on 2.a.2.) 23.00
 Administration Cost Total (enter on 2.a.3.) 4292.00
 Total Salary Cost (enter on 2.a.4.) 4323.00